

**Board Approval of Minutes:**

Approved: 2/28/20

Chair's Signature: [Signature]



# Lutz Preparatory School

**A Hillsborough County Public Charter School of Choice Serving Grades K-8**  
**Building Subcommittee Meeting**  
**Minutes: January 6, 2020**

- 1) Meeting Call to Order by CM at 7:31 AM
  - a. Attendees Board: Chris Moore, Rick Narkiewicz, & Daniel Abou-Jaoude
    - i. Absent: Brian Lambert
  - b. Committee Chair: Chris Moore
  - c. Administration: Mr. Wheaton, Mrs. Jenkins, and Mrs. Guertin
  - d. Owners Representative – Jonathan Moore, Leena Castro, and Shawn Pierson
  - e. Minutes – Lori Toso
- 2) Public Comment: None
- 3) Jonathan Moore Update:
  - a. Getting updated drawings/floor plans based on school staff input. Cost savings from previous design.
  - b. Redesign multipurpose room with different bathroom options.
  - c. Masonry building, stairs wider, windows too small, etc.
  - d. Please send any glaring issues to him ASAP after staff review so he can update Lex to review.
    - i. Cafeteria: Break into two rooms (conference and break room)
    - ii. Pre-Prep cafeteria – any revisions?
    - iii. Subdivide room 303 into hallway, create office space, move door, etc.
  - e. JM is having budget discussions with Walbridge and will have update ready for the 1/9/2020 Board of Director meeting.
- 4) CM discussions:
  - a. Great progress so far; will be ready for Thursday's full board meeting with more information based on JM's meetings with Lex/Walbridge in the next few days.
- 5) Meeting adjourned at 7:40 AM.