

**Board Approval of Minutes:**

Approved: 3/31/2020

Chair's Signature: \_\_\_\_\_



# Lutz Preparatory School

**A Hillsborough County Public Charter School of Choice Serving Grades K-8**  
**Building Subcommittee Meeting**  
**Minutes: February 24, 2020**

- 1) Meeting Call to Order by CM at 7:30 AM
  - a. Attendees Board: Chris Moore, Rick Narkiewicz, Bryan Lambert
    - i. Absent: Daniel Abou-Jaoude
  - b. Committee Chair: Chris Moore
  - c. Administration: Mr. Wheaton, & Mrs. Jenkins
    - i. Absent: Mrs. Guertin
  - d. Owners Representative – Jonathan Moore, Lina Castro, Shawn Pierson
  - e. Minutes – Lori Toso
- 2) Public Comment: None
- 3) Jonathan Moore Update:
  - a. Discussion on elevator location, and when it would need to be installed. Long & Associates will design future location and look at pricing.
  - b. JM had discussion with Melissa Zornita at HC regarding hooking up to sewer. She does not believe we qualify for hookup. She will be sending an email detailing her reasons, and we will send to our attorney and government relations. We will need to engage a plumbing engineer to investigate additional septic or waste water treatment facility.
  - c. Walbridge contract:
    - i. BL and DA had discussion with Emily at Hill Ward Henderson. Hill Ward should be getting a new contract to Walbridge this week. BL will touch base with Emily to make sure it is moving along.
  - d. Design comments – Have been sent to Long & Associates and Walbridge.
  - e. Discussion on how work in current buildings; discussion on adding extra parking lot spaces and it may need an update to PD. Should we add a retractable wall to cafeteria and what kind of cost is involved.
- 4) BOD Meeting on Thursday at 6 pm. JM will not attend because he is out of town. He will send an update to the BOD prior to the meeting.
- 5) Meeting adjourned at 7:56 AM.