



# Lutz Preparatory School

A Hillsborough County Public Charter School of Choice  
Serving Grades K-8

## Board Approval of Minutes:

Approved: 4/30/2020  
Board Chair's Signature: [Signature]

## Board of Directors Sub Committee Meeting

Committee Chair: Chris Moore

Minutes March 30, 2020

- 1) Meeting Call to Order by CM at 7:32 AM
  - a. Attendees Board: Moore
  - b. Absent: Abou-Jaoude, Lambert, & Narkiewicz
  - c. Administration: Mrs. Jenkins & Mr. Wheaton
  - d. InVision Advisors: Jonathan Moore & Shawn Pierson
- 2) Public Comment: None
- 3) InVision Advisors, Jonathan Moore Update:
  - a. Sanitary line: Our civil engineer is talking to 2 companies and looking at a 3<sup>rd</sup> (projects like this work on a design build capacity)
    - i. Plan C: Sanitary field: estimate at least 100K with a heavy maintenance cost (may require a full time position to manage)
    - ii. Plan B: Allowing a septic tank (currently in contact with health department as we are over the normal standards for a septic tank) – we are waiting for official rejection letter so we can pass this letter on to Plan A for further inquiries.
    - iii. Plan A: Connect to county
  - b. Our engineers are moving forward with the design of the water connection to county water
  - c. Received contract from Walbridge back from our attorney, 3 points of clarification changed by Walbridge before they sent to Emily; should have this done by end of week.
  - d. Design meeting last Thursday with Bonnie and staff. Have a long list of to dos. David and Jonathan need to meet to get some sketches together. Need to accomplish this week (owners side 15-20; Long has a few; Walbridge has some pricing to get back with us; Civil Engineer has a few).
    - i. Worked on 25 design comments from previous meeting. Drilled down into good details- types of locks; equipment in the lunchroom (sink, countertop, etc.), elevator (possible to add to side of building later – two main locations being looked at), tech in the classroom.
  - e. Monument sign by the roadway (can be pricy -25K- and county/Lutz has several restrictions) – would like to have this talked about in the next few weeks. Dave currently pricing out internal signs for the campus – JM will send top 3 names to David today so he can roll it into the current work he is pricing out on campus signage.
  - f. Technology: Want to know what other schools are currently doing (JM has friend at Microsoft and will get information – any incentives?)
  - g. Meeting late last week with Walbridge: Responsibility documents that is very detailed; will be sent to JM by tomorrow and he will forward to team for agreement.
  - h. Once contract is signed; we will get the full attention of the Walbridge scheduling department; this will allow us to schedule offsite work.
  - i. Edward Smith will be our project manager for Lex's team
- 4) Meeting adjourned at 8:03 AM.