

**Board Approval of Minutes:**

Approved: 5/16/2020

Chair's Signature: [Signature]



# Lutz Preparatory School

**A Hillsborough County Public Charter School of Choice Serving Grades K-8**  
**Building Subcommittee Meeting**  
**Minutes: April 6, 2020**

- 1) Meeting Call to Order by CM at 7:30 AM
  - a. Attendees Board:
    - i. Present: Chris Moore & Daniel Abou-Jaoude
    - ii. Absent: Brian Lambert & Rick Narkiewicz
  - b. Committee Chair: Chris Moore
  - c. Administration: Mr. Wheaton, Mrs. Guertin & Mrs. Jenkins
  - d. Owners Representative – Jonathan Moore, Lina Castro, & Shawn Pierson
  - e. Minutes – Lori Toso
- 2) Public Comment: None
- 3) Jonathan Moore Update:
  - a. Waiver of consequential damages clause– still disagreement between LP and Walbridge. Consequential damages are results of delays that are not associated with construction. Example (if a restaurant could not open; it is the loss of money they would have made on selling food).
    - i. Our attorney has discussed a cap and a definition of what exactly consequential damages this applies to (JM, DJ, and CM will meet to discuss). CD only applies if Walbridge is at fault for items in their control if the project is delayed.
    - ii. DA and JM will research and find contracts from HCPS and Pinellas with standard clauses.
  - b. Design updates: sinks in science labs & chemical traps, food equipment requirement still needed (DW will be going back into building to review); technology hook ups.
    - i. Targeting formal design approval at the end of April from the Board.
    - ii. 4/10 Walbridge is sending updated budget; they are also working on schedules.
  - c. Sanitary site work (Edward at RSA) HC school board was in favor of us connecting to HC sewer line. Not sure if SB has any say in the County Review Board. Submitted our septic to the department of health (even though we exceed the daily guidelines). BHB assigned as the agent to represent us).
  - d. Responsibilities Matrix sent to group (very detailed drill down) – JM would like to review with LP – starting with DJ (Walbridge has asked us to formally approve this document)
    - i. CM would like JM to put an estimated cost on each line item to make sure the bottom line works; also highlight any controversial items. JM will handle this and then schedule time with DJ to review.
  - e. JM wants weekly architect meeting calls with quick technical updates on responsibilities. JM will take notes and send to Facilities Committee.
- 4) Meeting adjourned at 8:10 AM.