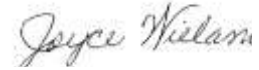
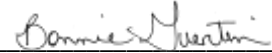


Board Approval of Minutes: 4 /30/2020

Board Chair's Signature:



Director's Signature:



Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

Board of Directors Meeting

Minutes April 9, 2020

- 1) Meeting Call to Order by Board Chair at 3:00 PM
 - a) Attendees Board: Abou-Jaoude, Andrews, Gaudi, Lambert, Moore, Narkiewicz, Paladino, Ramirez, & Weiland
 - b) Administration: Mrs. Guertin
- 2) Chair Statement:
 - a) Thank you to the wonderful leadership, staff, and teachers who have made this transition to eLearning a huge success for our students. The Board is extremely grateful for everyone's efforts.
- 3) Public Comment:
 - a) None
- 4) Due to the extended school closures from 4/15/2020 to 5/1/2020 the board is revisiting the previous discussion/votes.
 - i) Payroll for hourly employees in Pre-Prep:
 - (a) 60K for salaries for 40K for wages of hourly
 - (2) Mrs. Hume and Mrs. Jenkins have applied for the government PPP loans.
 - (3) **VOTE: CM motion to pay hourly employees in Lutz K-8 and Lutz Pre-Prep based on their normally scheduled work hours through end of school year (currently schools are officially closed through 5/1/2020 but the state may extend to EOY – 5/28/2020), JP 2nd – unanimously approved.**
 - ii) Pre-Prep Tuition
 - (1) Analysis of finances due to school closure:
 - (a) 65K worth of revenue loss with 50% refund through April/May period; estimated loss of Before and After Care plus potential loss for June camps is 18K. Approximately 83K total
 - (b) 12K payment due to VPK program from the Early Learning Coalition (no decision announced yet in HC). Pasco County ELC has confirmed with their VPK partners they will receive the normally scheduled payment; with this we will assume that the HC ELC will also pay.
 - (2) **VOTE: CM motion to refund 50% of tuition for the regular scheduled days that Lutz Pre-Prep is not opened, currently through 5/1/2020 (or if extended to EOY), BL 2nd – The motion passed with CM, DA, JW, VG, JP, BL, RN in unanimous favor and KA and FR abstaining from the vote due to the fact they have children in Pre-Prep.**
 - iii) **VOTE: CM motion Preprep will follow K-8 and remain closed through 5/1/2020, 2nd JP – unanimously approved.**

- (1) Mrs. Hume has requested that if the K-8 public school closure is extended beyond 5/1/2020 that the board revisits the discussion of if/when the preschool will reopen (the next Board meeting is 4/30/2020 – if a meeting is needed before that based on any updates from the state then a special meeting can be called).
- 5) Mrs. Guertin discussed that the ½ penny sales tax has been approved for gym lighting and some HVAC needs. The scope and sequence for HCPS has been completed by Skanska (because DA works for Skanska she is unsure if that is a conflict of interest) – Mrs. Guertin is researching with the charter office.
- 6) Meeting closed by Board Chair at 3:39 PM.