

**Board Approval of Minutes:**

Approved: 5/16/2020

Chair's Signature: *Chris Moore*



# Lutz Preparatory School

**A Hillsborough County Public Charter School of Choice Serving Grades K-8  
Building Subcommittee Meeting  
Minutes: April 13, 2020**

- 1) Meeting Call to Order by CM at 7:30 AM
  - a. Attendees Board: Chris Moore & Daniel Abou-Jaoude
    - i. Absent: Brian Lambert & Rick Narkiewicz
  - b. Committee Chair: Chris Moore
  - c. Administration: Mr. Wheaton & Mrs. Jenkins
  - d. Owners Representative – Jonathan Moore, Lina Castro, & Shawn Pierson
  - e. Minutes – Lori Toso
- 2) Public Comment: None
- 3) Jonathan Moore Update:
  - a. Walbridge (FR) signed the contract with no waiver of financial consequences; Mrs. Jenkins will sign on our end for JM to return to Walbridge. She was given approval by the Board to sign the A141 contract at the 2/6/2020 meeting.
  - b. Weekly calls are set with contractor Mondays at 3:00 PM (JM will take minutes and send to do list before meeting each week)
  - c. Roles and Responsibilities still in JM court
  - d. JM sent photos of food service equipment for Walbridge to make sure it will fit (portable or permanent)
  - e. Locks (Lex using door consultant – help look through all the types of locks to develop a keying schedule for both new and existing building) Allegiance is the company out of Orlando (will work with Mr. Wheaton first to learn our existing building then new)
  - f. Sign companies conversations starting with two companies.
  - g. Lightning protection will be looked into (existing building has it; no dollars in the budget now for new building) – will be looking at to see if needed.
  - h. Hand washing stations ADA acceptable (pedal control and juvenile size do not meet ADA) – will continue to be discussed/researched with Lex.
  - i. No additional updates on connecting to the county sewer; waiting for updates from Commissioner Hagan.
  - j. On Friday, JM received 30% estimate package from Walbridge. He is going through and putting it in format of master budget to quality check and understand any changes. He will have by end of week.
  - k. 03/30/20 meeting still on track for Board to approve final floor plan as the owner;
  - l. Discussion on potential cost increase/decrease due to current environment in the world. Conversations will continue as we watch the fluctuation of cost of borrowing and cost of building.
- 4) Meeting adjourned at 7:55 AM.