



Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

Board of Directors Agenda

April 29, 2021

- 1) Meeting called to order by Board Chair
- 2) Public comment
- 3) Previous minutes approval:
 - a. March 25, 2021 regular meeting - **VOTE**
- 4) Chair statement:
 - a. Mrs. Hume to give update on Summer Programs
- 5) Director statement:
 - a. Mrs. Guertin to give update on Kinder and 8th grade graduations & school activities
 - b. COVID Dashboard for April
- 6) Committee Reports
 - a. Building Construction Subcommittee (Moore Chair): project currently on pause
 - b. Facilities (Abou-Joude Chair):
 - i. DA may send individual continuing service RFPs for the individual trades for Mrs. Stevens (Jenkins) to send out – **Potential VOTE**
 - c. Finance Committee (Moore Chair):
 - i. Monthly financials review
 - ii. First Draft of 2021-22 Budget (CM sent summary overview) - **VOTE**
 - iii. Bank Signatory Resolution to add Ms. Stevens and remove Mrs. Jenkins – **VOTE & Signature**
 - iv. Audit Engagement Letter – **VOTE & Signature**
 - v. Approval for RFP for Liability insurance - **VOTE**
 - vi. PO 3312 for Lotterease (Lottery and Wait List Software) - **VOTE**
 - d. Principal Evaluation (Wieland Chair):
 - e. Policies, Procedures, & School Surveys (Wieland Chair):
- 7) New/Old Business:
- 8) Meeting Close