



Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

Board Approval of Minutes: 9/24/2020

Board Chair's Signature: *Jayne Wieland*

Director's Signature: *Bonnie Guertin*

**Board of Directors Meeting
Minutes September 24, 2020
Pre-Meeting Minutes**

- 1) Meeting Call to Order by Board Chair at 6:04 PM
 - a. Meeting via Zoom
 - b. Attendees Board: Abou-Jaoude, Andrews, Gaudi, Kouffman, Moore, Narkiewicz, Ramirez, Wells, & Wieland
 - c. Absent: Lambert & Paladino
 - d. Administration: Mrs. Guertin:
- 2) Public Comment: None
- 3) Director Statement:
 - a. Notification the LP follows district policy for ESOL compliance – **VOTE to acknowledge for FTE, Motion by JW to acknowledge ESOL compliance letter signed by Mrs. Guertin, 2nd RN, - unanimously approved.**
 - b. ESOL Requirements for Employment form (updated from last year) – **VOTE to acknowledge for FTE. Motion by JW to acknowledge ESOL Requirements for Employment form, 2nd RN, - unanimously approved.**
 - c. Out of Field Teacher Letter to Parents presented to Board, see attached letter and chart of educator listing below – **VOTE to acknowledge prior to sending to parents and for FTE. Motion by JW to acknowledge the Out of Field Teacher Letter for Parents, 2nd RN, - unanimously approved.**
- 4) Meeting Close at 6:07 PM

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3)c.) Chart of Educators for OOF Letter

| Teacher         | Assignment Start Date | Classes Taught Assignment(s)          | Certification(s) Held                                    | Out-of-Field Area/Classes                                     |
|-----------------|-----------------------|---------------------------------------|----------------------------------------------------------|---------------------------------------------------------------|
| Cataldo, Carrie | 8/24/2020             | 1 <sup>st</sup> Grade<br>All Subjects | Elementary Education K-6                                 | English for Speakers of Other Languages (ESOL)                |
| Choate, Clare   | 8/24/2020             | 1 <sup>st</sup> Grade<br>All Subjects | Prekindergarten/Primary Education                        |                                                               |
| Moore, Kellie   | 8/24/2020             | 4th Grade Reading                     | Elementary Education K-6                                 |                                                               |
| Westfall, Karly | 8/24/2020             | 8th Grade English/Language Arts       | English 6th-12th                                         |                                                               |
| Robbbaro, Greg  | 8/24/2020             | 8th Grade Science                     | Middle Grades Gen Science & Earth and Space 6-12         | Gifted Endorsement                                            |
| Rinaldi, Robert | 9/7/2020              | Elementary Gifted & Technology        | Elementary Education K-6                                 | Gifted Endorsement & English for Speakers of Other Languages  |
| Lindsay, Diana  | 8/24/2020             | 504 & Exceptional Student Education   | Elementary Education K-6 & Exceptional Student Education | Reading Endorsement & English for Speakers of Other Languages |