

**Board Approval of Minutes:**

Approved: 1/30/20

Chair's Signature: [Signature]



# Lutz Preparatory School

**A Hillsborough County Public Charter School of Choice Serving Grades K-8**

**Building Subcommittee Meeting**

**Minutes: December 23, 2019**

- 1) Meeting Call to Order by CM at 7:31 AM
  - a. Attendees Board: Brian Lambert, Chris Moore, Daniel Abou-Jaoude, Rick Narkiewicz
  - b. Committee Chair: Chris Moore
  - c. Administration: Mr. Wheaton, & Mrs. Jenkins
    - i. Absent: Mrs. Guertin
  - d. Owners Representative – Jonathan Moore
  - e. Minutes – Lori Toso
- 2) Public Comment: None
- 3) Jonathan Moore Update:
  - a. Meeting with Long and Associates & Walbridge last week.
  - b. Talked through design, Lex is going to be revising the design for next 2 weeks.
  - c. Reviewed budget with FR from Walbridge for \$6 million dollar building. Walbridge will have revised floor plan and budget on January 12, 2020.
  - d. 3<sup>rd</sup> cost exercise with Walbridge, evolution of costs and will have spreadsheet with all breakdowns at the next board meeting.
  - e. Sanitary and water hooks up, waiting for answer from HC for plan/location. Looking for ways for closer connection. Lex also reaching out to contact in HC, may not progress this holiday week.
- 4) CM issue:
  - a. Not going to have firm numbers until 1/12/2020; everyone in agreement to keep board engaged and up to date on building project at the 1/9/2020 meeting.
  - b. January 9<sup>th</sup> meeting Diana and Chris will have update on bond with deadlines/requirements that are due.
  - c. DW, DJ, BG: Will walk through the current modular, looking at everything that could be moved to new building (security cameras, whiteboards, furniture, etc.). Looking to save 100K on items we can reuse.
  - d. LOI, approved for Diana to sign and send to Walbridge – all in agreement. LT emailed to Walbridge after meeting adjourned.
- 5) Meeting adjourned at 7:42 AM.