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Director of Schools
Bonnie Guertin

**Assistant Principal
Elementary School**
Kim Smallwood

**Assistant Principal
Middle School**
Brian Bethune

Lutz Preparatory School

A Hillsborough County Public Charter School

September 24, 2021

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field.

All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at 813-428-7100.

The table on the back of this page lists teachers who are currently out-of-field.

Sincerely,

Bonnie Guertin
Director
Lutz Preparatory School, K-8

**Lutz Preparatory School 2021-2022
Out of Field Notification**

Teacher	Assignment Start Date	Classes Taught Assignment(s)	Certification(s) Held	Out-of-Field Area/Classes
Carroll, Sydney	8/10/2021	MTSS Resource Teacher	English 6th-12th	English for Speakers of Other Languages (ESOL)
Cataldo, Carrie	8/10/2021	1 st Grade All Subjects	Elementary Education K-6	
Temple, Katelyn (Miller, Katie)	8/10/2021	2nd Grade All Subjects	Elementary Education K-6	
Westfall, Karly	8/10/2021	8th Grade English/Language Arts	English 6th-12th	
Asadoorian, Lisa	8/10/2021	7th Grade Math & Geometry	Mathematics	Gifted Endorsement
Fassett, Christina	8/10/2021	7th Grade Science	Elementary Education K-6 Exceptional Student Education Middle Grade General Science Middle Grades Mathematics	
LaFrenier (Gerken), Madeline	8/10/2021	8th Grade Math (Algebra 1)	Elementary Education K-6 Mathematics	
Newell, Bridget	8/10/2021	6th Grade Science	Elementary Education K-6 Middle Grades General Science Exceptional Student Education	
Rinaldi, Robert	8/10/2021	Elementary Gifted & Technology	Elementary Education K-6	

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Septiembre 24, 2021

Estimados padresencargados:

Todos los maestros en Florida son supervisados para asegurar que cumplan con los requisitos de certificación y capacitación, según lo establece la ley. De acuerdo al Estatuto de Florida 1012.42, cuando un maestro se le asigna una posición docente fuera de su área en la cual se ha certificado, los padres de todos los estudiantes en esa clase serán notificados por escrito.

Las Escuelas Públicas del Condado de Hillsborough están comprometidas a proporcionar una enseñanza de calidad para todos los estudiantes, y lo hace empleando a las personas más capacitadas para enseñar y apoyar a cada estudiante en el salón de clase. El distrito está ayudando a nuestros maestros con el desarrollo de un Plan Individual de Desarrollo Profesional para completar los requisitos necesarios para que sean certificados en esa área.

Todos nuestros maestros están certificados para enseñar, aunque algunos de ellos están actualmente enseñando fuera de su área de certificación, y están obteniendo certificaciones en otras áreas. Usted tiene el derecho de saber las credenciales profesionales de los maestros o auxiliares docentes que están enseñando a su hijo(a). La ley federal le permite solicitar información sobre los maestros de su hijo(a) y al mismo tiempo, nos obliga a proporcionársela en un tiempo adecuado, si usted lo solicita. Si desea más información, por favor comuníquese con la escuela al 813-428-7100.

La gráfica a continuación muestra los maestros que están actualmente enseñando fuera de su área de certificación .

Atentamente,

Bonnie Guertin
Director
Lutz Preparatory School, K-8

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