

**Board Approval of Minutes: 12/15/2022**

Board Chair Signature: *Joyce Wieland*

Director Signature: *Bonnie Guertin*



# Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

## Emergency Board of Directors Meeting Minutes

December 2, 2022

- 1) Meeting called to order by CoChair at 1:06 PM.
  - a. Meeting held via Zoom.
  - b. Present: Andrews, Callahan, Gaudi, Gonzmart, Kouffman, Narkiewicz, Paladino
  - c. Absent: Lambert, Ramirez, Wieland
  - d. Administration: Mrs. Guertin
- 2) Public comment: none
- 3) CoChair Statement: no statement
- 4) Committee Reports
  - a. Finance Committee (Callahan Chair):
    - i. Property Insurance Policy was up for renewal on December 9<sup>th</sup> and at our last meeting an increase of up to 20% was approved by the Board. After receiving the quote back from Lloyds of London (only company that would give us a quote), the policy was set to increase by 21.8%; therefore we would need additional Board approval. Our broker agreed to give us a discount to meet the 20% allowed increase. No vote needed for approval.
    - ii. VHB Quote for Updated Site Plan – This was the already approved vendor for the updated site plan. KA Motion to approve VHB quote; 2<sup>nd</sup> JP, unanimously approved
- 5) Meeting Closed at 1:11 PM.