



# Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

## Board of Directors Agenda

March 30, 2023

- 1) Meeting called to order by Board Chair
- 2) Meeting held via Zoom
- 3) Public comment:
- 4) Attendance:
  - a. Present:
  - b. Absent:
  - c. Administration: Mrs. Guertin
  - d. Parent Representative: Rachel Lunsford
- 5) Previous minutes approval:
  - a. February 23, 2023 Meeting Minutes Approval - **VOTE to approve as written**
- 6) Chair Statement:
- 7) Director statement:
- 8) Committee Reports
  - a. Building Construction Subcommittee (Callahan - Chair)
    - i. Jonathan Moore presenting update on the building project.
    - ii. Decision on Walbridge Contract- **VOTE**
  - b. Facilities (Narkiewicz Chair - Interim)
    - i. Review Pre-Prep roof RFP responses – **VOTE**
    - ii. HVAC contract – possible **VOTE**
  - c. Finance Committee (Callahan Chair):
    - i. Ratify Chair signature on Sunbiz filings - **VOTE**
    - ii. Updated Procurement Policy – **VOTE to approve**
    - iii. February Financials Review
    - iv. 2023-2024 Budget Draft Review
  - d. Policy and Procedures (Wieland Chair):
  - e. Principal Evaluation (Wieland Chair):
  - f. School Surveys (Andrews Chair):
    - a. Perception Survey Presentation
- 9) New/Old Business:
- 10) Meeting Close: