

Lutz Preparatory School
 Before & After Care Registration Form (**Ages K-8TH**)
 2023-2024

Please complete the following. No student will be permitted in the Before/After Care Program without a completed registration form and family registration fee submitted.

Name of Student: _____ Teacher: _____	
Date of Birth: _____ Sex: _____ Allergies: _____	
Address: _____ City: _____ Zip: _____	
Parent 1 name:	Parent 2 name:
Employer:	Employer:
Business Phone:	Business Phone:
Cell Phone:	Cell Phone:
Email:	Email:
Person(s) to contact/release to if parent cannot be reached:	Person(s) to contact/release to if parent cannot be reached:
Name:	Name:
Phone:	Phone:
Medical Information	
Hospital Preference:	Physicians name & number:
Health Problems/ Allergies:	Current medication:

Before School _____

After School _____

Occasional _____

I, _____, give permission for my child to watch PG rated movies occasionally during extended care.

Parent Signature: _____ Date _____

Persons picking up a student must be 18 years of age or older, be listed on the student's emergency card, and carry a Lutz Prep Car Tag.

Photo I.D. or a Lutz Prep Car Tag is required by all adults at the time of pick up.

Aftercare provides plenty of activities. Personal toys are not permitted. Lutz Pre-Prep is not responsible for lost, stolen, broken, or misplaced personal items.

Before and After Care Financial Agreement

2023-2024 Program Fees

Before Care (7am):	After Care (until 6pm):
\$25 annual per family registration fee*	
\$20 per week	\$70 per week
Daily: \$5	Daily: \$18

*All families will be billed a \$25 annual per family registration fee with the first invoice.

Please review the billing schedule below. Invoices will generally be sent through email within a week following the end of the billing period. If payment is not received 7 days after the invoice is sent, a \$15 late fee will be applied. If payment is not received by the start of the next week, you will be refused before/after care services. As a courtesy, a bill for services rendered will be sent home at the end of each month. It is the responsibility of the parent or guardian to be sure their bill is paid promptly.

If payment is not received within 60 days of the original due date an additional \$50.00 Administrative Fee will be added to your account.

If your child is picked up after 6:00pm, you will be charged a late fee of \$10. A \$10 fee will then be applied for each additional 10 minutes you are late.

Billing Schedule:

August 10 – September 1
September 5 – September 29
October 2 – October 27
October 30 – December 1
December 4 – December 20
January 8 – February 2
February 5 – March 1
March 4 – March 29
April 1 – April 26
April 29 – May 10
May 13 – May 24

Parent/Guardian Signature

Date

Parent's Name (Printed)

I understand that the aftercare program does not have use of the Lutz Prep nurse's station. If my child is in need of any medications or medical supplies, I understand that it is my responsibility to provide all necessary medications/supplies.

Parent/Guardian Signature

Date

Parent's Name (Printed)