



Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

Board of Directors Meeting Agenda

Board Meeting Date: Thursday, September 28, 2023 Time: 5:00 PM Location: LP Narkiewicz Hall

I. Call to Order and Comments by Board Chair:

- Roll Call: Andrews, Callahan, Gaudi, Gonzmart, Kouffman, Narkiewicz, Paladino, Ramirez, Wieland
- Absent:
- Interim Principal: Kim Smallwood
- Parent Representative: Rachel Lunsford

II. Bolts Highlights (*Student group, team, or individual will be introduced to share an accomplishment and give us an opportunity to congratulate them.*): Ms. Hall, Electives Art Teacher presenting: Bullying Awareness

III. Approval of Minutes: August 31, 2023 Regular Meeting Minutes; September 11, 2023 Director Interview Minutes

IV. Public Comment (for those with completed Public Comment Form)

V. Consent Agenda (*Items for Board approval, but no discussion. Documentation provided in advance. Board members can remove from Consent and put on Discussion Agenda, if desired.*)

1. Management Letter – Board Approval consent for Chair signature
2. Grant Assurance – Board Approval

VI. Discussion Agenda (*Items for Board approval that need discussion.*)

1. Teacher Salary Increase Allocation Plan (revised district template) – Board Approval
2. Annual Audit (Finance Committee) – Board Approval
3. Director Contract – Board Approval

VII. Information Items (*Items for the Board's information, no action required.*)

1. August Financials Review (Finance Committee)
2. Settlement/Separation Agreement for former Director – Update (Kouffman)

VIII. Interim Principal's Comments

- CULTURE
 - Bullying Awareness: September Theme – BOLTS are inclusive!
 - Sharpen the Saw Action Team: offering an optional staff morale activity monthly
 - PTA – School Beautification Day
- ACADEMICS
 - State Assessment - PM1 finished
 - 2023-24 State Assessment Performance Goals – Board Approval
 - Scheduling a PAC#2 – let's talk data
- LEADERSHIP
 - Evaluation system for non-instructional staff
 - Adoption of policies based on new/ amended state rules (prepared/amended by Shawn Arnold) – Board Approval
 - Curriculum to dispose/donate – Board Approval

IX. Current Committees of the Board

1. Building Construction
2. Facilities
3. Finance
4. Policy and Procedures
5. Principal Evaluation
6. School Surveys

X. Round Table

1. Chair appointment of new Director
2. Next steps for administrative staffing

XI. Adjournment: