



# Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

## Board of Directors Meeting Agenda

Board Meeting Date: Thursday, September 28, 2023 Time: 5:00 PM Location: LP Narkiewicz Hall

### **I. Call to Order and Comments by Board Chair:**

- Roll Call: Andrews, Callahan, Gaudi, Gonzmart, Kouffman, Narkiewicz, Paladino, Ramirez, Wieland
- Absent:
- Interim Principal: Kim Smallwood
- Parent Representative: Rachel Lunsford

### **II. Bolts Highlights** (*Student group, team, or individual will be introduced to share an accomplishment and give us an opportunity to congratulate them.*): Ms. Hall, Electives Art Teacher presenting: Bullying Awareness

### **III. Approval of Minutes:** August 31, 2023 Regular Meeting Minutes; September 11, 2023 Director Interview Minutes

### **IV. Public Comment** (for those with completed Public Comment Form)

### **V. Consent Agenda** (*Items for Board approval, but no discussion. Documentation provided in advance. Board members can remove from Consent and put on Discussion Agenda, if desired.*)

1. Management Letter – Board Approval consent for Chair signature
2. Grant Assurance – Board Approval

### **VI. Discussion Agenda** (*Items for Board approval that need discussion.*)

1. Teacher Salary Increase Allocation Plan (revised district template) – Board Approval
2. Annual Audit (Finance Committee) – Board Approval
3. Director Contract – Board Approval

### **VII. Information Items** (*Items for the Board's information, no action required.*)

1. August Financials Review (Finance Committee)
2. Settlement/Separation Agreement for former Director – Update (Kouffman)

### **VIII. Interim Principal's Comments**

- CULTURE
  - Bullying Awareness: September Theme – BOLTS are inclusive!
  - Sharpen the Saw Action Team: offering an optional staff morale activity monthly
  - PTA – School Beautification Day
- ACADEMICS
  - State Assessment - PM1 finished
  - 2023-24 State Assessment Performance Goals – Board Approval
  - Scheduling a PAC#2 – let's talk data
- LEADERSHIP
  - Evaluation system for non-instructional staff
  - Adoption of policies based on new/ amended state rules (prepared/amended by Shawn Arnold) – Board Approval

### **IX. Current Committees of the Board**

1. Building Construction
2. Facilities
3. Finance
4. Policy and Procedures
5. Principal Evaluation
6. School Surveys

### **X. Round Table**

1. Chair appointment of new Director
2. Next steps for administrative staffing

### **XI. Adjournment:**