



# Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

## Board of Directors Meeting Agenda

Board Meeting Date: Thursday, January 25, 2024 Time: 5:00 PM Location: Narkiewicz Hall

### I. Call to Order and Comments by Board Chair:

- Roll Call: Andrews, Callahan, Gonzmart, Gaudi, Kouffman, Narkiewicz, Paladino, Wieland
- Absent: Ramirez
- Administration: Kim Smallwood
- Parent Representative: Rachel Lunsford

### II. Bolts Highlights *(Student group, team, or individual will be introduced to share an accomplishment and give us an opportunity to congratulate them.): Coach Smyth, LP Athletic Director: Sports Update*

### III. Approval of Minutes: Nov 16<sup>th</sup> – Meeting Mins; Nov 27<sup>th</sup> – Finance Comm Meeting Mins – BOARD APPROVAL

### IV. Public Comment (for those with completed Public Comment Form)

### V. Consent Agenda *(Items for Board approval, but no discussion. Documentation provided in advance. Board members can remove from Consent and put on Discussion Agenda, if desired.)* - BOARD APPROVAL

1. Safety & Security Grant Attestation – Chair signature used
2. Annual Sunbiz Filing - Chair signature used

### VI. Discussion Agenda *(Items for Board approval that need discussion.)*

1. Instructional Continuity Plan (Finance Committee) - BOARD APPROVAL
2. ESSER Plan (Finance Committee) - BOARD APPROVAL
3. Dec Financials (Finance Committee) - BOARD APPROVAL
4. Building Project Update (Building Construction) - BOARD APPROVAL
5. VHB Quote (Finance Committee) - BOARD APPROVAL
6. Proposed Pavilion (Building Construction) - BOARD APPROVAL

### VII. Information Items *(Items for the Board's information, no action required.)*

- BoD Officers (voted in the first quarter of every year) - Board Discuss & Vote in February
- School Zone/Traffic on Hwy 41 (Mrs. Smallwood) – updates and possible solution

### VIII. Principal's Comments

- **CULTURE**
  - **Bullying Awareness: Dec/Jan:** December Theme – BOLTS are Open-Minded! January Theme – BOLTS are BACK!
  - **Mid-Year Culture updates:** students, staff, and parents
- **ACADEMICS**
  - Developing, implementing, & monitoring of additional instructional resource 2<sup>nd</sup> semester (trial)
  - DOE announced 2022-23 school grades in December; **Lutz Preparatory = A**
- **LEADERSHIP**
  - Mentor/coaching update
- **SCHOOL OPS:**
  - Site visits Jan/Feb
  - Synergy – grading and student scheduling

### IX. Current Committees of the Board

- Building Construction
- Finance
- Principal Evaluation
- Facilities
- Policy and Procedures
- School Surveys

### X. Round Table

### XI. Adjournment