



Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

Board of Directors Meeting Agenda

Board Meeting Date: Thursday, February 29, 2024 Time: 5:00 PM Location: **ZOOM**

Pre-Meeting

I. Call to Order and Comments by Board Co-Chair:

- Roll Call: Andrews, Callahan, Gonzmart, Gaudi, Kouffman, Narkiewicz, Paladino, Ramirez,
- Absent: Wieland
- Administration: Kim Smallwood
- Parent Representative: Rachel Lunsford

II. Parent Notification Letter for out of field Teachers dated 2/15/24 – **BOARD APPROVAL**

III. Adjournment of Pre-Meeting

Regular Meeting

I. Call to Order and Comments by Board Co-Chair:

- Roll Call: Andrews, Callahan, Gonzmart, Gaudi, Kouffman, Narkiewicz, Paladino, Ramirez
- Absent: Wieland
- Administration: Kim Smallwood
- Parent Representative: Rachel Lunsford

II. Bolts Highlights (*Student group, team, or individual will be introduced to share an accomplishment and give us an opportunity to congratulate them.*):

1. Mrs. Thames: Black History Month Art Contest Submissions 2024
2. Phil Carr, Mentor/Coach
3. Edward Briggs, VP of Government Relations & Community Affairs

III. Approval of Minutes: January 25th – Mtg Mins; February 29th Pre-Mtg Mins – **BOARD APPROVAL**

IV. Public Comment (for those with completed Public Comment Form)

V. Consent Agenda (*Items for Board approval, but no discussion. Documentation provided in advance. Board members can remove from Consent and put on Discussion Agenda, if desired.*) - **BOARD APPROVAL**

1. Pre-Prep Fictitious Name Sunbiz filing

VI. Discussion Agenda (*Items for Board approval that need discussion.*)

1. BoD Officers (voted in the first quarter of every year) - **BOARD APPROVAL**

VII. Information Items (*Items for the Board's information, no action required.*)

- January Financials (Finance Committee)
- Pavilion Update
- 41 Traffic Update

VIII. Principal's Comments

- **CULTURE**
 - Bullying Awareness: February Theme – BOLTS are FRIENDLY!
 - Talent Show – Feb. 23rd
- **ACADEMICS**
 - PM1 – PM2 School Data Summary
- **LEADERSHIP**
 - LIM MRA Spring Survey: 2/26 - 3/8
 - PAC #2 – Parent Admin Connections
- **SCHOOL OPS:**
 - Student Conduct Forms – updated warning letters; at-risk form - **BOARD APPROVAL**

IX. Current Committees of the Board

- Building Construction
- Finance
- Principal Evaluation
- Facilities
- Policy and Procedures
- School Surveys

X. Round Table

XI. Adjournment