



Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

Board of Directors Meeting Agenda

Board Meeting Date: Monday, June 3, 2024 Time: 5:00 PM Location: via ZOOM

I. Call to Order and Comments by Board Co-Chair:

1. Roll Call: Andrews, Callahan, Gonzmart, Gaudi, Kouffman, Narkiewicz, Paladino, Ramirez,
2. Absent: Wieland
3. Administration: Kim Smallwood
4. Parent Representative: Rachel Lunsford

II. Bolts Highlights (*Student group, team, or individual will be introduced to share an accomplishment and give us an opportunity to congratulate them.*): Cereal for Summer Update/News Clip

III. Approval of Minutes: April 25th Mtg Mins – **BOARD APPROVAL**

IV. Public Comment (for those with completed Public Comment Form)

V. Consent Agenda (*Items for Board approval, but no discussion. Documentation provided in advance. Board members can remove from Consent and put on Discussion Agenda, if desired.*) - **BOARD APPROVAL**

1. Memorandum of Agreement

VI. Discussion Agenda (*Items for Board approval that need discussion.*) - **BOARD APPROVAL**

1. Insurance renewal
2. Vendor pre-qualification, Jonathan Moore to update (needs to go first)
3. Board Meeting Schedule for 24/25

VII. Information Items (*Items for the Board's information, no action required.*)

1. April financials (Finance Committee)
2. Possibly opening BoD seats – advertising, role needed on the BoD

VIII. Principal's Comments

1. CULTURE

- a. Shout-outs to Student Celebrations: VPK Graduation, KG Carnival, 5th Grade House Sorting & Awards, and 8th Grade Graduation
- b. Behavior Data Review

2. ACADEMICS - Performance Goals: Academic Data Review

3. LEADERSHIP

- a. Administrative & Office Team professional development training
- b. Summer PD training for teachers/staff

4. SCHOOL OPS

- a. EOY faculty meeting, recognition, staffing update
- b. Continue to prepare for 2024-25 school year

IX. Current Committees of the Board

- | | | |
|--------------------------|--------------------------|-------------------------|
| 1. Building Construction | 2. Finance | 3. Principal Evaluation |
| 4. Facilities | 5. Policy and Procedures | 6. School Surveys |

X. Round Table

XI. Adjournment by Board Co-Chair