



Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

Board of Directors Meeting Agenda

Board Meeting Date: **Monday, July 25, 2024** Time: 5:00 PM Location: via ZOOM

Pre Meeting:

- I. **Call to Order and Comments by Board Chair**
- II. **Approval:** Parent Notification Letter for OoF teachers
- III. **Adjournment by Board Chair**

Regular Meeting

- I. **Call to Order and Comments by Board Chair:**
 1. Roll Call: Andrews, Callahan, Gaudi, Gonzmart, Kouffman, Narkiewicz, Paladino, Ramirez, Wieland
 2. Absent:
 3. Administration: Kim Smallwood
 4. Parent Representative: Rachel Lunsford
- II. **Bolts Highlights** (*Student group, team, or individual will be introduced to share an accomplishment and give us an opportunity to congratulate them.*): Christina Fassett, LH Coordinator/8th Gr Science Teacher: 2023-24 Leader in Me Measurable Results Assessment Survey (MRA)
- III. **Approval of Minutes:** June 27th Mtg Mins – **BOARD APPROVAL**
- IV. **Public Comment** (for those with completed Public Comment Form)
- V. **Consent Agenda** (*Items for Board approval, but no discussion. Documentation provided in advance. Board members can remove from Consent and put on Discussion Agenda, if desired.*) - BOARD APPROVAL - none
- VI. **Discussion Agenda** (*Items for Board approval that need discussion.*) - **BOARD APPROVAL for all items**
 1. ICP (Director)
 2. ESSER (Director)
 3. School Safety Policy (Director)
 4. Quarterly Financials (Finance Committee)
 5. 24/25 Budget Amendment (Finance Committee)
 6. HVAC Contractor Selection (Building Committee)
 7. Pavilion Contractor Selection (Building Committee)
- VII. **Information Items** (*Items for the Board's information, no action required.*)
 1. Update on possibly opening BoD seats
- VIII. **Principal's Comments**
 1. **CULTURE** – 2023-24 End of Year School Survey Results
 2. **ACADEMICS & LEADERSHIP**
 - a. Kickoff Parent-Admin Connections
 - b. PrePlanning
 3. **SCHOOL OPS**
 - a. Student Information System (Synergy)
 - b. Staffing Update
 - c. Aug/Sept Charterslink Items
- IX. **Current Committees of the Board**
 1. Building Construction
 2. Finance
 3. Principal Evaluation
 4. Facilities
 5. Policy and Procedures
 6. School Surveys
- X. **Round Table**
- XI. **Adjournment by Board Chair**