



# Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

## Board of Directors Meeting Agenda

Board Meeting Date: **Thursday, October 1, 2024** Time: 5:00 PM Location: Zoom

- I. **Call to Order by Board Chair**
  1. Roll Call: Andrews, Callahan, Gaudi, Gonzmart, Kouffman, Narkiewicz, Ramirez, Wieland
  2. Absent: Paladino
  3. Administration: Kim Smallwood
  4. Parent Representative: Rachel Lunsford
- II. **Bolts Highlights** (*Student group, team, or individual will be introduced to share an accomplishment and give us an opportunity to congratulate them.*):  
Miss Mac (Mrs. McCartney), Gifted Teacher & Morning Show Sponsor: Blazing Bolts Morning Show Highlight
- III. **Approval of Minutes:** August 29<sup>th</sup> Mtg Mins – **BOARD APPROVAL**
- IV. **Public Comment** (for those with completed Public Comment Form):
- V. **Consent Agenda** (*Items for Board approval, but no discussion. Documentation provided in advance. Board members can remove from Consent and put on Discussion Agenda, if desired.*) - **BOARD APPROVAL for all items**
  1. Management Letter – Chair signature used
  2. Curriculum Disposal
- VI. **Discussion Agenda** (*Items for Board approval that need discussion.*) - **BOARD APPROVAL for all items**
  1. Director Terms up for renewal (Board Chair)
    - a. Kelly Andrews
    - b. Vinita Gaudi
    - c. Rick Narkiewicz (previously extended 60 days in June)
  2. 2023-24 Audit (Finance Committee)
  3. 2024-25 Teacher Salary Increase Allocation Plan (Finance Committee)
- VII. **Information Items** (*Items for the Board's information, no action required.*)
  1. August Financials (Finance Committee)
- VIII. **Principal's Comments:**
  1. **CULTURE**
    - a. Staff: 1st meet & mingle 8/28; fill your bucket gifts
    - b. PTA: LP Staff/PTA Connections breakfast on 9/20
  2. **ACADEMICS:** Lutz Prep State Assessment Performance Goals; LP T.A.P (Tutoring Assistance Program) from 9/23-11/15
  3. **LEADERSHIP:** Observations and walkthroughs; New Staff Coffee Talk 9/10
  4. **SCHOOL OPS:** 2025-26 Academic Calendar drafts (Option A, B, or C)
- IX. **Current Committees of the Board**
  1. Building Construction - Update on BoD sub-committee members
  2. Finance
  3. Principal Evaluation
  4. Facilities
  5. Policy and Procedures
  6. School Surveys
- X. **Round Table**
- XI. **Adjournment by Board Chair**