



Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

Board of Directors Meeting Agenda

Board Meeting Date: Thursday, December 19, 2024 **Time:** 5:00 PM **Location:** ZOOM

I. Call to Order by Board Chair

1. Roll Call: Andrews, Callahan, Gaudi, Gonzmart, Kouffman, Paladino, Ramirez, Wieland
2. Absent:
3. Administration: Kim Smallwood
4. Parent Representative: Rachel Lunsford

II. Approval of Minutes: November 21st Mtg Mins – BOARD APPROVAL

III. Public Comment (for those with completed Public Comment Form):

IV. Consent Agenda (Items for Board approval, but no discussion. Documentation provided in advance. Board members can remove from Consent and put on Discussion Agenda, if desired.) - BOARD APPROVAL for all items:

V. Discussion Agenda (Items for Board approval that need discussion) - BOARD APPROVAL for all items

1. VHB Contract

VI. Information Items (Items for the Board's information, no action required):

1. HCSO: continuing in January – previously agreed to 4-6 times per month (no vote needed just discussion)
2. Property Insurance Renewal update

VII. Principal's Comments:

1. CULTURE:

- a. Holiday Leadership Night
- b. LP/BoD Connections – Jan. 24th

2. ACADEMICS:

- a. 2024 Leader in Me Lighthouse Academic Honor Roll school
 - Elementary = 97.5 (percentile rank in FL)
 - Middle School = 96.3 (percentile rank in FL)

3. LEADERSHIP:

- a. Welcome new staff: Ms. Villani (guidance counselor), Mr. Duncan (facilities)

4. SCHOOL OPS:

- a. Student information system – change for 2025-2026

VIII. Current Committees of the Board

1. Building Construction
2. Finance
3. Principal Evaluation
4. Facilities
5. Policy and Procedures
6. School Surveys

IX. Round Table

X. Adjournment by Board Chair