



Overnight Field Trips Memo

If your child requires medication whether it is a prescription or an over-the-counter medication while on an overnight field trip, it will require the appropriate documentation.

Please note overnight field trips require different paperwork than what the clinic may have on file for your child for in-school scheduled medication.

We request you make an appointment with the school nurse to bring in medication. Due to unforeseen circumstances, the nurse may not be able to accommodate a drop in because it may result in a delay for a student in need.

Form required for medication on overnight field trips (see links below):

- [student overnight field trip form](#)

[PARENTAL AUTHORIZATION FORM](#) is required for sunscreen/bug spray.

The Student Overnight Field Trip form **requires a doctor** to fill out the form. The doctor must sign the form as well. **NO EXCEPTIONS.**

All medication must be FDA approved. No exceptions (this includes melatonin and vitamins) Non FDA approved supplements will not be accepted on the field trip unless with a prescription from a physician.

Please follow the medication guidelines as to how the medication must be transported and what are the **appropriate containers** for medication. Please do not use daily pill boxes or ziploc bags. The medications will not be accepted for the trip.

Medications will be counted in the clinic with the nurse and parent/guardian.

Any medication that is left over or not given will require a parent to pick up and sign out unused medication. Any medication not picked up will be destroyed at the end of the school year.

Scheduled at school medication given while the student is on the field trip will require the same attention as mentioned above. **School medication supply will not be disrupted, and parents will need to provide a new supply of medication for the trip.**

Headache Medication: If your student currently has on file with the clinic a self-carrying HEADACHE form, no action is required. If you would like your child to self-carry HEADACHE medication, a form will need to be filled out. Please refer to the medication guidelines (section 2). **AUTHORIZATION FOR STUDENT TO SELF-CARRY AND INDEPENDENTLY SELF-ADMINISTER MEDICATION FOR HEADACHE. This form does not require a doctor's signature, only a parent's signature.** *Sunscreen will require a PARENTAL AUTHORIZATION FORM only.