



Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

Board of Directors Meeting Agenda

Board Meeting Date: Monday, June 2, 2025 **Time:** 5:00 PM **Location:** Zoom

I. Call to Order and Comments by Board Co-Chair

1. Roll Call: Andrews, Callahan, Gaudi, Gonzmart, Kouffman, Paladino, Ramirez,
2. Absent: Wieland
3. Administration: Kim Smallwood
4. Parent Representative: Rachel Lunsford

II. Public Comment (for those with completed Public Comment Form):

III. Consent Agenda (*Items for Board approval, but no discussion. Documentation provided in advance. Board members can remove from Consent and put on Discussion Agenda, if desired.*): **BOARD APPROVAL needed**

1. Approval of Meeting Mins: April 24, May 22
2. ERM-14
3. SunBiz - updated

IV. Discussion Agenda (*Items for Board approval that need discussion*) - **BOARD APPROVAL needed for all items**

1. Mission/Vision adoption (Director)
2. Director's contract item (Business Manager) *item to go after Principal report of goal
 - a. Annual salary increase
 - b. Annual bonus
3. Pavilion Paint (Building Construction)
4. Pavilion Piping (Building Construction)
5. Package Insurance Renewal (Business Manager)
6. Cyber Insurance Renewal (Business Manager)

V. Information Items (*Items for the Board's information, no action required*):

1. Quarterly Financials

VI. Principal's Comments:

1. End of Year
2. Student/Parent Handbook – draft
3. 24/25 Goals - Review

VII. Current Committees of the Board

1. Building Construction
2. Finance
3. Principal Evaluation
4. Facilities
5. Policy and Procedures
6. School Surveys

VIII. Round Table

IX. Adjournment by Board Chair