



Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

Board of Directors Meeting Agenda

Board Meeting Date: Thursday, June 26, 2025 **Time:** 5:00 PM **Location:** Zoom

I. Call to Order and Comments by Board Chair

1. Roll Call: Andrews, Callahan, Gaudi, Gonzmart, Kouffman, Paladino, Ramirez, Wieland
2. Absent:
3. Administration: Brian Bethune
4. Parent Representative: Rachel Lunsford

II. Public Comment (for those with completed Public Comment Form):

III. Consent Agenda (*Items for Board approval, but no discussion. Documentation provided in advance. Board members can remove from Consent and put on Discussion Agenda, if desired.*): **BOARD APPROVAL needed**

1. Approval of Meeting Mins: April 24, June 2
2. Clearinghouse Fingerprinting Approval forms – Chair signature
3. Disposal of broken IT equipment
4. 25/26 Mental Health Assistance Allocation Plan & Deliverables
5. Comprehensive Evidence-Based Reading Plan (CERP)
6. Board Members term renewal
 - a. Casey Gonzmart – 6/30/25
 - b. Natalie Callahan – 6/30/25

IV. Discussion Agenda (*Items for Board approval that need discussion*) - **BOARD APPROVAL needed for all items**

1. 25/26 Board Meeting Schedule
2. 25/26 Student/Parent Handbook (Admin)
3. 25/26 Employee Handbook (Admin)
 - a. Human Resources
 - b. School Operations
4. Reimbursement Resolution (Finance Committee)
5. Pavilion Paint (Bld Constr Committee)
6. Raymond James Proposal (Finance Committee)

V. Information Items (*Items for the Board's information, no action required*):

1. CSI GMP – REVIEW (Bldg Constr Committee)
2. Estimated total Project Cost – REVIEW (Bldg Constr Committee)
3. May Financials (Finance Committee)

VI. Principal's Comments:

1. 2025-26 Important Dates for LP - Board of Directors invited to all

VII. Current Committees of the Board

1. Building Construction – appoint Scott Baker as chair of committee - **BOARD APPROVAL needed for all items**
2. Finance
3. Principal Evaluation
4. Facilities
5. Policy and Procedures
6. School Surveys

VIII. Round Table

IX. Adjournment by Board Chair