



Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

Board of Directors Meeting Agenda

Date: Thursday, September 18, 2025 **Time:** 5:00 PM **Location:** Narkiewicz Hall

I. Call to Order and Comments by Board Chair

1. Roll Call: Andrews, Baker, Callahan, Gaudi, Gonzmart, Kouffman, Paladino, Ramirez, Wieland
2. Absent:
3. Administration: Kim Smallwood
4. Parent Representative: Rachel Lunsford

II. Public Comment (for those with completed Public Comment Form):

III. Consent Agenda (*Items for Board approval, but no discussion. Documentation provided in advance. Board members can remove from Consent and put on Discussion Agenda, if desired.*): **BOARD APPROVAL needed**

1. Approval of Meeting Mins: August 28th
2. Audit Management Letter (Chair signature used)
3. Safety and Security of School Buildings: Charter Attestation (Chair signature used)

IV. Discussion Agenda (*Items for Board approval that need discussion*) - **BOARD APPROVAL needed for all items**

1. 25-26 Teacher Salary Increase Allocation Plan UPDATED (Finance Committee)
2. VHB Amendment – VOTE (Building Construction)
3. Audit- VOTE (Finance Committee)

V. Information Items (*Items for the Board's information, no action required*):

1. August Financials (Finance Committee)
2. Workshop – agenda and schedule date

VI. Principal's Comments:

1. Lutz Prep –safety/wellness update
2. 2025-26 Goals **BOARD APPROVAL needed**
3. 2026-27 Academic School Calendar **BOARD APPROVAL needed**
4. Policy updates **BOARD APPROVAL needed**

VII. Current Committees of the Board

1. Building Construction (SB)
2. Finance (NC)
3. Principal Evaluation (JW)
4. Facilities (CG)
5. Policy and Procedures (JW)
6. School Surveys (KA)

VIII.Round Table

IX. Adjournment by Board Chair