



Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

Board of Directors Meeting Agenda

Date: Tuesday, December 2, 2025 **Time:** 5:00 PM **Location:** Narkiewicz Hall

I. Call to Order and Comments by Board Chair

1. Attendance: Andrews, Baker, Callahan, Gaudi, Gonzmart, Kouffman, Paladino, Ramirez, Wieland
2. Absent:
3. Administration: Kim Smallwood
4. Parent Representative: Rachel Lunsford

II. Public Comment (for those with completed Public Comment Form):

III. Consent Agenda (*Items for Board approval, but no discussion. Documentation provided in advance. Board members can remove from Consent and put on Discussion Agenda, if desired.*): **BOARD APPROVAL needed**

1. Approval of Meeting Minutes – October 28th
2. FTE Projections

IV. Discussion Agenda (*Items for Board approval that need discussion*) - **BOARD APPROVAL needed for all items**

1. Property Insurance Renewal
2. 2026-2027 Pre-Prep Tuition Pricing
3. FDOT Bond Indemnity Agreement
4. FDOT Authorization
5. VHB Contract Amendment
6. CSI Contract Amendment
7. 2024 Millage Referendum Implementation 2025-2026 REVISED

V. Information Items (*Items for the Board's information, no action required*):

1. October Financials

VI. Principal's Comments:

1. LP Highlights:
 - a. Leader in Me 2025 Lighthouse Academic Honor Roll (percentile rank in FL = 97.4)
 - b. US News Rankings in Hillsborough County:
 - i. Lutz Prep = #3 Middle School
 - ii. Lutz Prep = #26 Elementary
2. Holiday Leadership Night (12/17) – invitation
3. New staff: Ms. Collins (Art) and Ms. Rossi (Guidance Counselor)
4. Bolts of Blue Shout-Out to Mrs. Hume, LP, & Pre-Prep!

VII. Current Committees of the Board

1. Building Construction (SB)
2. Finance (NC)
3. Principal Evaluation (JW)
4. Facilities (CG)
5. Policy and Procedures (JW)
6. School Surveys (KA)

VIII. Round Table

IX. Adjournment by Board Chair