



Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

Board of Directors Meeting Agenda

Date: Thursday, January 29, 2026 **Time:** 5:00 PM **Location:** ZOOM

I. Call to Order and Comments by Board Chair

1. Attendance: Andrews, Baker, Callahan, Gonzmart, Kouffman, Paladino, Ramirez, Wieland
2. Absent: Gaudi
3. Administration: Kim Smallwood
4. Parent Representative: Rachel Lunsford

II. Bolts Highlights: Student celebrations (1st semester) and upcoming LP Talent Show

III. Public Comment (for those with completed Public Comment Form)

IV. Consent Agenda (*Items for Board approval, but no discussion. Documentation provided in advance. Board members can remove from Consent and put on Discussion Agenda, if desired.*): **BOARD APPROVAL needed**

1. Approval of Meeting Minutes – December 2nd (reg meeting) & December 8th (workshop)
2. Annual Sunbiz filings
3. Out-of-field Teacher – Parent notification letter (removal of name) – 1/29/2026

V. Discussion Agenda (*Items for Board approval that need discussion*) - **BOARD APPROVAL needed for all items**

1. Board officers
2. Quarterly financials
3. FDOT Bond Contract
4. Valley Investment Proposal

VI. Information Items (*Items for the Board's information, no action required*):

1. Millage referendum budget

VII. Principal's Comments:

1. December's Holiday Leadership Night: Shout-outs
2. Staffing update: Music/Band (February); Facilities – pending
3. Mid-year Assessment & Staff Engagement
4. PM2 – 100% finished by January 16th

VIII. Current Committees of the Board

1. Building Construction (SB)
2. Finance (NC)
3. Principal Evaluation (JW)
4. Facilities (CG)
5. Policy and Procedures (JW)
6. School Surveys (KA)

IX. Round Table

X. Adjournment by Board Chair