



Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

Board Approval of Minutes: 4/30/2026

Board Chair's Signature:

Director's Signature:

Jenna Paladino
Kim Smallwood

Board of Directors Special-Called Meeting Minutes

Date: Thursday, April 23, 2026 Time: 11:00 AM Location: Zoom

I. Call to Order by Board Chair at 11:01 am.

1. Attendance: Andrews, Baker, Gaudi, Kouffman, Paladino, Wieland
2. Absent: Callahan, Gonzmart, Ramirez
3. Administration: Kim Smallwood
4. Parent Representative: Rachel Lunsford

II. Public Comment (for those with completed Public Comment Form): none

III. Discussion Agenda (*Items for Board approval that need discussion*)

1. Construction Change Directive – Ms. Kaim reviewed document stating that LP is authorizing to move forward with project on the Hillsborough county permitted work without the FDOT permit. Will assess if work involves FDOT. Not authorized to do non-permitted work. KA motion to approve Construction Change Directive; 2nd SB; unanimously approved (absent NC, CG, FR)
2. CSI Contract Amendment – Ms. Kaim explained contract amendment which states if claim is paid out by insurance company this waives construction manager's right to charge LP since insurance would cover. JW motion to approved amendment; 2nd KA; unanimously approve (absent NC, CG, FR)
3. Builders Risk Insurance – Ms. Kaim reviewed insurance policy which is required by CSI contract. Covers entire \$3.5 project. Policy has no deductible or \$5k depending on claim. KA motion to approve builders risk policy; 2nd JW, unanimously approved (absent NC, CG, FR)

IV. Round Table - none

V. Adjournment by Board Chair at 11:05 am.