



Lutz Preparatory School

A Hillsborough County Public Charter School of Choice Serving Grades K-8

Board Approval of Minutes: 9/17/2026

Board Chair's Signature: Jenna Paladino

Director's Signature: Kim Smallwood

Board of Directors Meeting Minutes

Date: Thursday, July 30, 2026 **Time:** 5:00 PM **Location:** ZOOM

I. Call to Order and Comments by Board Chair 5:03pm

1. Attendance: Baker, Callahan, Gaudi, Gonzmart, Paladino, Ramirez, Wieland
2. Absent: Andrews
3. Administration: Kim Smallwood
4. Parent Representative: Mae Adkins

II. Public Comment (sign-up for Public Comment can be found at lutzprep.org)

III. Consent Agenda (Items for Board approval, but no discussion. Documentation provided in advance. Board members can remove from Consent and put on Discussion Agenda, if desired.): JW motion to approve all consent agent items, SB second, unanimously approved.

1. Approval of Meeting Minutes – June 30
2. Referendum Fund Expenditure Reporting April 2026-June 2026 - Chair signature used
3. Out of Field notification Letter to Parents 7/30/26
4. 26/27 Comprehensive Evidence-Based Reading Plan
5. Out of Adoption Curriculum list

IV. Discussion Agenda (Items for Board approval that need discussion) -

1. Quarterly Financials – SB Motion to approve, NC second. Unanimously approved
2. 2025-2026 Final Budget Amendment – JW motion to approve, CG second. Unanimously approved.
3. 2026-2027 Referendum Funds Implementation Plan - based on last year, proposing changes to distribution of funds to properly account for time worked. NC motion to approve, CG second. Unanimously approved.
4. 2025-2026 Teacher Salary Increase Allocation Final – Motion to approve teacher salary plan – new plan will come in September. NC motion to approve, CG 2nd.
5. IXL Renewal- 3 yr renewal, 6% increase over cost from last year. Price will stay the same for the next 3 years, which equates to 2% per year. NC motion to approve. JW second. Unanimously approved.

V. Principal's Comments:

1. P.A.C. (Parent-Admin Connections) – 8/4 – 100 families expected to attend.
2. Staffing Updates- Almost completely staffed. Welcoming back staff 7/31.
3. Updated - Policy on Extracurricular Participation – recent legislative changes required some change in language to stay in compliance. No change to overall process and notification. FR motion to approve the extracurricular policy, NC second. Unanimously approved.
4. Employee Handbooks – HR & School Ops – AI policy – Students use discouraged. Tools to help teachers is acceptable. Update to social media and online communication. Language about student boundaries added. CG motion to approve, SB second. Unanimously approved.

VI. Adjournment by Board Chair 5:57pm